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United Nations Industrial Development Organization

ORIGINAL: ENGLISH

GENERAL CONFERENCE

Ninth session
Vienna, 3-7 December 2001

ADVANCE INFORMATION FOR PARTICIPANTS

Addendum

Contains supplementary and updated information on a number of matters, including the Industrial Development Forum, list of speakers for the general debate and parking for delegates.

List of speakers

1. The list of speakers for the general debate will be opened on 19 November 2001. Requests for inscription on the list of speakers should be made to Ms. S. Natividad, Secretariat of Governing Bodies, room D2204, telephone (43-1) 26026-5232 or fax (43-1) 26026-6874. Once the Conference has opened, delegates who wish to speak in the plenary are requested to give their names to the Conference Officer in the Plenary Hall (Conference Room A). The names of speakers will be entered on the list in the order in which the requests are received.

Registration

2. Registration and issuance of conference passes will be as follows:

29-30 November	
10 a.m.-4 p.m.	VIC Gate 1
2 December	
10 a.m.-4 p.m.	ACV main entrance hall
3 December	
8 a.m.-5 p.m	ACV main entrance hall
4-6 December	
8.30 a.m.-5 p.m.	ACV main entrance hall

3. All participants, including members of Permanent Missions to UNIDO, are invited to present themselves personally at the Registration Desk and to complete the necessary registration forms as soon as possible on arrival to ensure the accurate inclusion of their names in the final list of participants. As of 2 December, participants without badges should enter through the Austria Center Vienna (ACV).

4. It should be noted that the deadline for submission of the names of representatives and other members of delegations who will participate in the Conference was 3 November 2001. Conference participants are reminded that this information may be communicated to the Secretariat of Governing Bodies (telephone (43-1) 26026-5232, facsimile 26026-6874 or –6838). As stipulated in rule 27 of the rules of procedure, the credentials of representatives shall be submitted to the Director-General if possible not less than one week before the opening of the session (applicable to government representatives only).

Industrial Development Forum

5. The Forum will be held on Wednesday, 5 December 2001, and will feature experts on the issues to be discussed as panellists. Panellists will make short presentations, to be followed by an interactive session with audience participation, on the following topics:

For reasons of economy, this document has been printed in a limited number. Delegates are kindly requested to bring their copies of documents to meetings.

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Panel I	Economic and social development: How best can industry contribute to fighting poverty?
Panel II	Global norms and local manufacturing: Challenges and opportunities

6. Queries concerning the Forum may be directed to its coordinator, Mr. H. Kuniyoshi, Senior Adviser to the Director-General on Policies and Programmes, telephone (43-1) 26026-5055.

Parking facilities

7. Parking facilities will be available to delegates free of charge, as follows:

Austria Center Vienna (ACV)

Tickets obtained upon entering the ACV garage may be exchanged at the ACV Information Counter for an exit ticket.

Vienna International Centre (VIC)

Delegates should apply at the registration desk to receive a parking permit for the duration of the session, with space reserved in garage P1, level -1.

Catering services

8. In addition to facilities in the ACV, catering services located in Building F of the VIC on the entrance level will be in operation, with opening hours as follows:

VIC Cafeteria:

Monday-Friday, 7.30-10 a.m. and 11.30 a.m.-2.30 p.m.

VIC Restaurant:

Monday-Friday, 11.30 a.m. – 2.30 p.m.
(for table reservations, call 26060-4877)

VIC Coffee lounge and bar:

Monday-Friday, 11.30 a.m. – 3 p.m. and 4.30-8 p.m.

9. Luncheons in private dining rooms and receptions can be arranged through the catering service WIWAG (telephone 26060-4870 or -4877).